



## Steering Committee Minutes

**Date:** 04 th November 2020

**Location:** Zoom

### Attendees:

1	HKSSC Chair	1	Technical Advisor (TA)
2	Secretariat	3	Steering Committee (SC)

### Agenda:

1. Webinars
2. Seafood risk assessment website development
3. Risk assessment
4. Research proposal on seafood trade flows
5. TPB Report
6. GDST
7. Any Other Business

### Summary of discussion:

#### 1. Webinars

- **Review of the previous Tuna webinar**
  - Members shown interested in webinars during member meeting; but not many of them attended previously
  - There are benefits of reaching out to the seafood community globally; better strategy needed to reach out to delegates
  - Need to figure out the current barriers to members attending webinars , and decide what are the next steps
  - Action: Secretariat to share list of attendees with the Steering Committee and to initiate the conversation
  - Action: Circulate the webinar plan to the Steering Committee of to-do for every webinar
  - Suggestion: Take a poll for members to understand the reasons of not attending and their thoughts
  - Suggestion: Send reminder email to member and ask what they think and foster the relationship
  - Suggestion: Send an accessible email with a line of introduction to all delegates, which is easier for them to click and watch and put links to webinars and YouTube channel on HKSSC website



- To re-engage with WWF to keep them informed of HKSSC webinar
  - Secretariat is exploring the opportunity to collaborate and promote with Food Made Good
  - **Update on soft launch of seafood risk assessment website webinar / AFCD – Accredited Fish Farm Scheme**
    - Speakers: Alex Caveen, RS Standards; Yvonne Sadovy, HKU; Jose Domingos, James Cook University, Singapore; Dominic Brettel, AFCD; Webinar to be organised on 25<sup>th</sup> November
    - The guest speakers can enable HKSSC to open direct dialogue with the government
    - Action: Marketing to begin promptly
- 2. Seafood risk assessment website development**
- Website is under development and the Steering Committee is making minor change to the wording
  - Prior to soft launch, it is suggested to engage with the members – to circulate with Risk Assessment WG first
  - Action: Follow up with members as an engagement to check in with them
- 3. Risk assessment**
- 4 examples of member trials, to be shared in the next member meeting to attract other members doing it
- 4. Research proposal on seafood trade flows**
- Technical Advisor to have meetings with foundations for the support of the project
- 5. TPB report**
- **How should we collect feedback from members?**
    - Action: Secretariat to create Google sheet and circulate it first with the Steering Committee, then after feedback from members
  - **What are the next steps/timeline?**
    - Share excel doc this week
    - Steering Committee to provide feedback next week
    - Secretariat to share with members via larger email next week
- 6. GDST**



- **Proposal for HKSSC to endorse the standards**
  - Need to consult with members in the next meeting regarding having WWF as an observer (benefits, concerns, etc.)
  - Need to prepare the members for the standards using GDST's official documents – potential for HKSSC to become a member of the Dialogue Advisory Group as a first step
- **A member is to begin a first-stage implementation slated for 2021Q1**

## 7. AOB

- Request for informational interview from Chinese University of HK students
  - Three Steering Committee members are happy to chat with the students; Secretariat will forward the email from the student
- Key objective of the coming email to members: Date of the next member meeting and as an engagement
  - Contents include: TPB report, risk assessment website, webinar, GDST, risk assessment
- Secretariat to have a call with Joshua Wong from Hongkong Shanghai Hotel, who has become the primary contact for that organisation