



## Steering Committee Minutes

**Date:** 09 March 2021

**Location:** Microsoft Teams

### Attendees:

1	HKSSC Chair	1	Technical Advisor (TA)
3	Secretariat	6	Steering Committee (SC)

### Agenda:

1. Cantonese webinar updates
2. TPB strategy documents
3. Working group updates
4. Networking and engagement

### Summary of discussion:

#### 1. Cantonese webinar updates

- 54 registrants and around 40 participated
- The reason why there is higher attendance rate might be because of the topic and Cantonese
- Could consider a more targeted approach for certain companies which attended webinar to recruit them

#### 2. TPB strategy documents

- Budget still available for the translation when the English material comes in from The Purpose Business (“TPB”)
- Steering Committee suggests working with TPB to help HKSSC with the member recruitment, such as recruitment material and event
- Agree to work with school procurement for membership

#### 3. Other comments

- Steering Committee agree that the Education Bureau can use the Voluntary Code of Conduct in their platform